



**ACCT 5130 Online  
Eight-Week Format  
January 19 – March 13, 2015**

Professor: Pamela Baker, PhD, MS, CPA  
Office Hours: I check email and questions on Blackboard Monday – Thursday and Sunday only. If you send me a question Friday afternoon, I may not receive it until Sunday evening.  
Office: Online Only  
Phone: If something arises that creates a need to speak by phone, please email me your phone number and two or three good times to call.  
Email: [Pamela.Baker@unt.edu](mailto:Pamela.Baker@unt.edu) (DO **NOT** USE BLACKBOARD EMAIL)

**Required Materials**

*Managerial Accounting* – Hilton 9<sup>th</sup> Edition - CONNECT PLUS EDITION purchased at  
<http://connect.mheducation.com/class/d-baker-spring-2015---eight-week-section>

<b>Grading:</b>	Homework	120 points	
	Exam 1	100 points	
	Exam 2	100 points	
	Final Exam	160 points	(Proctored, closed books, no notes; need 4-function calculator)
	Quizzes	120 points	
	<u>Short Project</u>	<u>100 points</u>	
	Total	700 points	

**Course Objective:** This course will focus on the preparation of information to assist management with planning, control, and decision-making. Improving team-based, written, and oral communication skills are a primary emphasis of this course. Students should, at the completion of the course, have an understanding of managerial accounting concepts and their relevance to decision-making and strategy, and should have developed skills in communicating managerial accounting information to decision-makers in both written and oral formats.

## Policies:

1. Exams – There is no reason for missing an exam or other assignment in this class. You have until the end of the term to complete the work. Poor Internet connections or technology issues will never be an excuse for failing to do work in an online class. Assume that some technology issues will occur, and do not wait until the last minute to complete the work. No student can miss the final exam. It is proctored; no notes or books are allowed, and you must bring a four-function calculator (square root function is OK, too).
2. Quizzes and Homework – Homework and quizzes are assigned and completed on Connect Accounting. Once completed the answers are available on Connect. You cannot pass this course without making a serious attempt at the problems.
3. Americans with Disabilities Act – The Department of Accounting, in cooperation with the Office of Disability Accommodation, complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities.

If you have an established disability as defined in the Americans with Disabilities Act and would like to request accommodation, please present your written accommodation request by the end of the second week of classes. My office hours and office number are shown on this syllabus.

4. Academic Dishonesty – The UNT code of Student Conduct and Discipline provide penalties for misconduct by students, including academic dishonesty.

Academic dishonesty includes cheating and plagiarism.

The term “cheating” includes, but is not limited to, (1) use of any unauthorized assistance in taking quizzes, tests or examinations; (2) dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; or (3) the acquisition, without permission, of tests or other academic material belonging to a faculty member or staff of the university.

The term “plagiarism” includes, but is not limited to, the use, by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgment. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials. (Source: Code of Conduct and Discipline at the University of North Texas.)

**Penalties: If you engage in academic dishonesty related to this class, you will receive a failing grade on the test or assignment, and a failing grade in the course. In addition, the case will be referred to the Dean of Students for appropriate disciplinary action. A new academic integrity policy is in effect. A link to the policy is: <http://vpaa.unt.edu/academic-integrity.htm>**

5. Drop and Retake Policy – The last day to drop this course with an automatic W and no consent is listed on the UNT web site, as is the last day to drop with consent. Per accounting department policy, any student dropping (or withdrawing from the university) after a certain date specified by the department will receive a WF unless they are earning a grade of D or better in the class. While dates and contact me if you need to drop the class. Accounting department policy allows only one retake of any course in which the student has earned a prior grade, including WF (but not W).
6. End-of-Class Student Evaluations – The Student Evaluation of Teaching Effectiveness (SETE) is a means of student evaluation for all organized classes at UNT. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught. The SETE is open through the week of finals.

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### **Semester Assignment Detail**

- Homework - Homework is assigned and completed on Connect Accounting. Homework will remain open until the Sunday night when the exam closes. All exams and the homework will close on at 11:59 p.m. (120 points)
- Quizzes - Students will take 6 quizzes on Connect Accounting. The quizzes are due no later than Sunday night at 11:59 p.m. on the week the material is due. The quizzes are created from randomized questions; no two students will take the same quiz. (120 points)
- Exams - Students will take 2 exams on Connect Accounting. The exams are randomized questions; therefore, no two students will have the same questions. The exams are due no later than Sunday night at 11:59 p.m. on the week in which the exam is assigned. (200 points)
- Final Exam - Students must take a proctored, closed book, comprehensive final exam either on the UNT given at UNT between March 11 and 14 All taking the final at a testing center must send me the contact data for the testing center and make arrangements to take the final exam up to 48 hours before or after the on-campus exam. (160 points)
- Short Project - Students will complete a short project assigned on Blackboard. The project must be completed on Excel. Each Student will be given different data for the project. (100 points)  
Data for the project will be given to each student by January 26.

### **Suggested Weekly Schedule**

Week	Date	Chapter Covered	Short Project	Homework	Quiz	Exams	Weekly Points
Week 1	Jan 19 -25	Chapters 1-2		20	20		40
Week 2	Jan 26 – Feb 1	Chapters 3 and 5		20	20		40
Week 3	Feb 2 - 8	Chapters 6 and 7		20	20		40

<b>Week 4</b>	Feb 9 -15	Exam 1				100	100
<b>Week 5</b>	Feb 16 – 12	Chapters 9 and 10		20	20		40
<b>Week 6</b>	Feb 23 – Mar 1	Chapters 11-12		20	20		40
<b>Week 7</b>	March 2 - 8	Chapters 14 and 16	100	20	20		140
<b>Week 8</b>	March 9 – 14	Exam 2				100	100
My Choice	TBD Mar 11-14	Final Exam Denton				160	160
<b>Total Points</b>			<b>100</b>	<b>120</b>	<b>120</b>	<b>360</b>	<b>700</b>

Note that:

1. It is unwise to get behind. There is a lot covered each week.
2. Each week begins on Monday and ends on Sunday at 11:59 p.m.
3. The project is due to be uploaded on Blackboard by March 8.
4. All homework and quizzes, except for the final exam, must be completed on Connect by March 10.
5. The Final Exam will be given between March 11 and 14 on the UNT Denton Campus with me or at an approved testing center or your choosing between March 10 and 14.
6. I suggest that you outline your chapters by hand to better cover the material and have a summary to study in lieu of the entire chapters for exams.

If you plan to take your final exam at a testing center, please be sure to post the following information on Blackboard in the Discussion area setup for this purpose. You must give me the following data by posting it into the Discussion area:

1. The name of the testing center
2. The location of the testing center
3. The website of the center or school
4. The name of the contact person there
5. The email of the contact person there
6. The phone number of the facility
7. The time and date that you plan to take the exam, which must be between March 11 -14.